

CABINET MEMBER FOR CULTURE AND TOURISM

**Venue: Town Hall, Moorgate
Street, Rotherham. S60
2TH**

Date: Tuesday, 15th January, 2013

Time: 10.00 a.m.

A G E N D A

1. To determine if the following matters are to be considered under the categories suggested in accordance with the Local Government Act 1972.
2. To determine any item which the Chairman is of the opinion should be considered as a matter of urgency.
3. Apologies for absence.
4. Declarations of Interest.
5. Minutes of the previous meetings held on 4th and 19th December, 2012. (Pages 1 - 5)
6. Receipt of petition: - Queen Street, Dinnington.
7. Leisure and Green Spaces Fees and Charges 2013/2014. (Pages 6 - 15)
 - Leisure and Green Spaces Manager, Environment and Development Services, to report.
8. Protection of Freedoms Act 2012 - Removal of Time Restrictions for Marriages and Civil Partnerships. (Pages 16 - 21)
 - Manager, Customer and Cultural Services, Planning and Regeneration, Environment and Development Services, to report.
9. Communication updates.
 - Head of Corporate Communications and Marketing, Commissioning, Policy and Performance, Resources Directorate, to provide a verbal update.
10. Date and time of the next meeting: -
 - Tuesday 5th February, 2013, to start at 10.00 am in the Rotherham Town Hall.

**CABINET MEMBER FOR CULTURE AND TOURISM
4th December, 2012**

Present:- Councillor Rushforth (in the Chair); Councillors Andrews and Wallis.

F18. DECLARATIONS OF INTEREST.

There were no Declarations of Interest to record.

F19. MINUTES OF THE PREVIOUS MEETING HELD ON 6TH NOVEMBER, 2012.

The minutes of the previous meeting of the Cabinet Member for Culture and Tourism held on 6th November, 2012, were considered.

Resolved: - That the minutes of the previous meeting be agreed as a correct record for signature by the Cabinet Member.

F20. SUBSIDISED USE OF THE CIVIC THEATRE.

Further to Minute No. F40 (Use of the Civic Theatre) of the Former Cabinet Member for Lifelong Learning and Culture held on 6th December, 2011, the Manager of the Theatre and Arts Centre, Environment and Development Services, presented a report outlining applications received for subsidised use of the Civic Theatre from charities.

An outline of each application received was provided, including the Manager of the Theatre and Arts Centre's knowledge of the applicants' capabilities and past experience of running events; an estimate of subsidy required and what it would be used for; the applicant's ability to adhere to key licensing objectives and the logistical and technical requirements for the proposed productions.

The budget available during 2012/13 for subsidised use of the Civic Theatre, should the requests be approved, was noted.

Resolved: - (1) That the applications, as submitted on behalf of the Rotherham Hospice and Safe at Last, be approved.

(2) That the application, as submitted on behalf of Turning Point Mental Health charity, be refused with feedback provided to the applicant advising why the decision to refuse the application had been made.

F21. WELCOME TO YORKSHIRE - POSITION REPORT.

Consideration was given to the report presented by the Head of the Communications and Marketing Team, Commissioning, Policy and Performance, Resources Directorate. The report provided an update on Rotherham's subscription to Welcome to Yorkshire, the destination management organisation for Yorkshire.

The report informed the Cabinet Member of a number of contextual and policy issues in relation to tourism: -

- National Government published a Tourism Policy in March, 2011. The report positioned tourism as central to generating economic growth;
- Local Enterprise Partnerships and Destination Management Organisations were positioned as providers of strategic leadership over destination marketing and management;
- The Policy pointed to a gradual move away from reliance on public sector funding in favour of sustainable commercial partnership marketing and sponsorship deals;
- The Policy envisaged that Destination Management Organisations would concentrate on destination management, as opposed to destination marketing, which would include making an attractive public realm, effective brown signage, well-maintained public spaces and building and marketing attractions and locations.

The Sheffield City Region Local Enterprise Partnership had initiated four sector groups that were tasked with identifying opportunities for economic and job growth, one of which related to Sport, Leisure and Tourism. A Sport, Leisure and Tourism Strategy for South Yorkshire was expected but had not yet been approved by the Local Enterprise Partnership Board.

'Welcome to Yorkshire' became Yorkshire's official Destination Management Organisation in 2009, and had pursued a number of ambitious marketing campaigns, which were generally acknowledged to have played a significant role in the recent year-on-year increases in visitor numbers to the area. Councillor Peter Box, Vice-Chair of the Local Government Yorkshire and Humber, was the Local Government Representative with the organisation and sought to ensure that the genuine needs of councils and tourism businesses were embedded within Welcome to Yorkshire's policies.

Welcome to Yorkshire had established a South Yorkshire Tourism Advisory Group that included representatives of the private sector, hospitality and accommodation providers, tourist attractions, infrastructure organisations and local authorities. The group's objectives included ensuring an effective and streamlined tourism structure existed within South Yorkshire, ensuring that professional advice and insight was available, shape and direct tourism locally through a strategic approach and identification of tourism opportunities.

The Cabinet Member noted the benefits of the Destination Management Organisation and potential challenges for the Local Authority in maximising the benefits of the Welcome to Yorkshire subscription.

Resolved: - (1) That the report be received and its contents noted.

(2) That a further detailed report in relation to maximising the benefits of the Local Authority's subscription to Welcome to Yorkshire be presented to a future meeting of the Cabinet Member for Culture and Tourism.

(3) That the Cabinet Member receive regular updates on the activities of the Sheffield City Region Local Enterprise Partnership's Sport, Leisure and Tourism Sector Group.

F22. ROTHERHAM VISITORS' CENTRE.

The Head of the Communications and Marketing Team, and the Online Services and Public Information Manager, Commissioning, Policy and Performance, Resources Directorate, attended the meeting to provide a presentation on the Rotherham Visitors' Centre.

The majority of customers in Rotherham Town Centre Visitors' Centre were local residents. The Visitors' Centre operated between 9.00 am – 5.00 pm Monday to Friday and between 9.30 am – 4.00 pm on Saturdays.

The presentation covered: -

- The current service offer provided at the Rotherham Town Centre Visitors' Centre;
- Management and staffing arrangements;
- Premises arrangements;
- Benchmarking exercises that had been undertaken;
- Options for alternative service delivery.

Discussion ensued on the information presented including best practice and potential for the Local Authority's partners to contribute to the Centre's offer.

Resolved: - (1) That the presentation be received and its content noted.

(2) That options for developing the service offer into the existing strategies relating to customer service, tourism and marketing of the Borough as a place to visit be explored.

(3) That consideration be given to expanding the provision of services currently provided at the Rotherham Town Centre Visitors' Centre to the Local Authority's Borough-wide Customer Service Centres.

F23. DATE AND TIME OF THE NEXT MEETING: -

Resolved:- That the next meeting of the Cabinet Member for Culture and Tourism be held on Tuesday 15th January, 2013, commencing at 10.00 am in the Rotherham Town Hall.

**CABINET MEMBER FOR CULTURE AND TOURISM
EMERGENCY BUSINESS POWERS MEETING
19th December, 2012**

Present:- Councillor Rushforth (in the Chair)

Apologies for absence had been received from Councillors Andrews and Wallis.

F24. DECLARATIONS OF INTEREST.

There were no Declarations of Interest to record.

F25. EXCLUSION OF THE PRESS AND THE PUBLIC.

Resolved: - That, under Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A to the Local Government Act, 1972 (as amended March, 2006) (information relating to the financial or business affairs of any particular individual (including the Council)).

F26. CLIFTON PARK: - WATERPLAY REPAIR PROCUREMENT.

Consideration was given to the report presented by the Urban Green Spaces Manager, Leisure, Green Spaces and Community Development, Environment and Development Services, that referred to the need to undertake urgent inspection of the equipment in Clifton Park's water play area.

Ustigate Waterplay Limited had been identified as the only contractor that specialised in the installation of outdoor water play systems. Examples of local works successfully undertaken by the company had been viewed.

It was proposed that the Cabinet Member approve an exemption from Standing Order 47.6.2, which was the requirement to obtain at least two oral or written quotations for contracts with an estimated value of £5,000 but less than £20,000, so that the contract for investigation and detailed design could be awarded to Ustigate Waterplay Limited.

It was anticipated that the works would be completed by spring, 2013, to enable the water play area to be available for use, which was in-line with the contractual requirements with the Heritage Lottery Fund and the Big Lottery Fund.

Resolved: - That an exemption from Standing Order 47.6.2 (Requirement to obtain two quotations for contracts with an estimated value of £5,000 but less than £20,000) be approved and the contract be awarded to Ustigate Waterplay Limited.

(Subsequent to this meeting, The Mayor gave the necessary authorisation to exempt this decision from the Council's call-in procedure)

F27. DATE AND TIME OF THE NEXT MEETING: -

Resolved: - That the next meeting take place on Tuesday, 15th January, 2013, commencing at 10.00 am in the Rotherham Town Hall.

ROTHERHAM BOROUGH COUNCIL – REPORT TO MEMBERS

1.	Meeting:	Cabinet Member and Advisers for Culture and Tourism
2.	Date:	Tuesday 15th January 2013
3.	Title:	Leisure and Green Spaces Fees and Charges 2013/14
4.	Directorate:	Environment and Development Services

5. Summary

The report outlines proposals arising from the annual review of fees and charges for Leisure and Green Spaces.

6. Recommendations

6.1 That the fees and charges set out in Appendices A and B be approved.

7. Proposals and Details

The annual review of fees and charges for Leisure and Green Spaces has recently taken place. Where appropriate, proposed charges have been increased by at least the rate of inflation. Where charges have been increased by less than the inflation rate or remain the same, this is either because implementing a price increase would incur additional costs (e.g. for changing ticket machines) or because managers feel that a unit price increase would reduce overall income due to its impact on levels of business. It should be noted that several core services still remain essentially free of charge, e.g. casual access to green spaces and children's play areas. Where there is a charge there is often a concessionary rate and, in some cases, a junior Rothercard rate. Concessions are not restricted to off peak times as is the case in many other local authorities.

In most cases the proposed charges would take effect on 1st April 2013. However, as indicated in Appendix B, proposed charges for allotments and Rother Valley Country Park watersports take effect on other dates. The proposed charges for allotments are for financial year 2014/15. This is because legislation requires 12 months' notice to be given of any rent increase. The proposed charges for watersports start on 16th February 2013, as this is when the service re-starts for the 2013 season.

8. Finance

The proposed increases are expected to generate the levels of income required to operate services within available budgets, taking into account a standard 2.5% increase in income targets being applied to all relevant budgets. The impact of the charges will be closely monitored to ensure that income targets are being reached and that prices are reviewed throughout the year as demand dictates.

9. Risks and Uncertainties

Any cost increase can have an adverse impact on levels of business, and this can make it difficult to meet income targets. Service Managers will continue to monitor usage and act on customer feedback when appropriate.

10. Policy and Performance Agenda

Sustainability: The proposals outlined will make a contribution to the financial sustainability of the service.

Corporate Priorities: The services provided meet the Council priorities of improving lifestyle, health and skills and contribute to creating safe and healthy communities.

11. Background Papers and Consultation

The charges have been developed in consultation with Service Managers across Leisure and Green Spaces.

Appendix A – Front Sheet

Appendix B - Leisure and Green Spaces Fees and Charges 2013/14

Contact Name : **Phil Gill, Leisure and Green Spaces Manager**

Tel: 822430, E-mail: philip.gill@rotherham.gov.uk

LEISURE AND GREEN SPACES

SCHEDULE OF FEES AND CHARGES

2013 – 2014

Charges are for non-profit making bodies based in Rotherham Metropolitan Borough and individuals only. Organisations may apply for concessionary use subject to completion of an application form which includes details of the criteria that are used in considering such applications.

Commercial fees and charges where stated on application.

All charges will be rounded up to the full hour (except where stated).

All charges are exclusive of VAT except where indicated (*) where price includes VAT.

All charges are subject to any changes in VAT Regulations.

Individuals eligible for the concessionary rate are as follows:

- * Individuals who are holders of Rothercard (for individual services – e.g. tickets, equipment hire, etc., not on behalf of an organisation), juniors (under 16 years of age), persons aged 60 years and above.
- * Carers/Personal Assistants accompanying people with special needs to sports facilities/activities will be entitled to free admission (check with facility for details of eligibility).

APPENDIX B

FEES AND CHARGES FOR 2013/14

SERVICE: LEISURE AND GREEN SPACES

Activity	2013/14	2013/14	2013/14	2014/15	2014/15	2014/15
	Full	Conc/Rothercard	Jnr. Rothercard	Full	Conc/Rothercard	Jnr. Rothercard
ALLOTMENTS (applicable April 2014 to March 2015)						
Commercial Growers - per square metre	£0.28	N/A	N/A	£0.35	N/A	N/A
Site per sqm (allotment societies)	£0.1267	N/A	N/A	£0.18	N/A	N/A
Grazing per square metre	£0.20	N/A	N/A	£0.30	N/A	N/A
Plot (plus water rates) - Statutory Site - per square metre	£0.15	N/A	N/A	£0.213	N/A	N/A
Plot (plus water rates) - Temporary Site - per square metre	£0.15	N/A	N/A	£0.213	N/A	N/A
Tool Shed	£20.00	N/A	N/A	£30.00	N/A	N/A

Activity	2012/13	2012/13	2012/13	2013/14	2013/14	2013/14
	Full	Conc/Rothercard	Jnr. Rothercard	Full	Conc/Rothercard	Jnr. Rothercard
BOWLS*						
Season Ticket (April-September)	£70.00	£45.50	£38.50	£72.00	£46.80	£39.60
Season Ticket (October-February)	£37.00	£24.00	£20.35	£38.00	£24.70	£20.90
Opponents fee - matches (per match)	£13.00	£13.00	N/A	£13.25	£13.25	N/A
One Hour	£3.80	£2.50	£2.10	£3.80	£2.50	£2.10
Day ticket / Match ticket				£5.50	£3.60	£3.00
NOVELTY GOLF*						
Novelty Golf	£1.60	£1.05	£0.90	£1.70	£1.10	£0.95
PAVILION HIRE*						
Commercial Hire	On application	On application	N/A	On application	On application	N/A
Canklow/Greenlands Park/Barkers Park/Wath Pavilion Room	On application	On application	N/A	On application	On application	N/A
CLIFTON PARK						
Room Hire (non-VAT unless hired for sporting activity)						
Clifton Bowls Pavilion per hour	£8.00	N/A	N/A	£10.00	N/A	N/A
Clifton Bowls Pavilion outside normal building operating hours per hour				£10.00 + caretaking cost	N/A	N/A
Clifton Garden Room per hour	£25.00	N/A	N/A	£25.00	N/A	N/A
Clifton Garden Room per hour (bookings over 6 hours per day)	£22.00	N/A	N/A	£22.00	N/A	N/A
Clifton Garden Room and Sunspace per hour	£36.00	N/A	N/A	£31.00	N/A	N/A
Clifton Garden Room and Sunspace per hour (bookings over 6 hours per day)	£32.00	N/A	N/A	£28.00	N/A	N/A
Clifton Garden Room outside normal operating hours per hour	daytime rate (as above) + caretaking cost	N/A	N/A	daytime rate (as above) + caretaking cost	N/A	N/A
Clifton Garden Room & Sunspace outside normal operating hours	daytime rate (as above) + caretaking cost	N/A	N/A	daytime rate (as above) + caretaking cost	N/A	N/A
Clifton Garden House Courtyard per hour (when additional to room booking)	On application	On application	N/A	£20.00	N/A	N/A
Clifton Garden House Courtyard Marquee per day	£160.00	N/A	N/A	£300.00	N/A	N/A
Clifton Garden House Courtyard Marquee per day (extra consecutive days)	£50.00	N/A	N/A	£50.00	N/A	N/A

	2012/13	2012/13	2012/13	2013/14	2013/14	2013/14
Activity	Full	Conc/Rothercard	Jnr. Rothercard	Full	Conc/Rothercard	Jnr. Rothercard
Caretaking costs outside normal building operation times per hour	£14.00	N/A	N/A	£14.00	N/A	N/A
Giant Chess per hour*	£1.50	£1.00	£0.85	£1.50	£1.00	£0.85
Petanque per hour*	£1.50	£1.00	£0.85	£1.50	£1.00	£0.85
Petanque/Bowls/Tennis Raquet/Chess Deposit (non-VAT)	£5.00	N/A	N/A	£5.00	N/A	N/A
Water Play exclusive use outside normal operation per hour*	£80.00	N/A	N/A	£85.00	N/A	N/A
Powerpoint Projector Hire				£8.00	N/A	N/A
Laptop Hire				£8.00	N/A	N/A
Tea/Coffee per person (with room hire)				£0.60	N/A	N/A
PLAYING PITCHES*						
Regular bookings that meet criteria - exempt VAT						
Returnable bond per season per team	£150.00	£100.00	N/A	£150.00	£100.00	N/A
Class "A"						
Football/Rugby/Cricket (incl. Changing & Showering facilities)	£61.70 (£51.41 VAT exempt)	N/A	N/A	£63.55	N/A	N/A
Official "Under 18 Leagues"	N/A	£40.10 (£33.42 VAT exempt)	N/A	N/A	£41.30	N/A
Class "B"						
Football/Rugby (incl. Changing Facilities but no services)	£52.50 (£43.75 VAT exempt)	N/A	N/A	£54.00	N/A	N/A
Official "Under 18 Leagues"	N/A	£34.10 (£28.42 VAT exempt)	N/A	N/A	£35.10	N/A
Class "C"						
Football/Rugby/Cricket/Wicket (without Changing & Showering facilities)	£47.00 (£39.17 VAT exempt)	N/A	N/A	£48.40	N/A	N/A
Official "Under 18 Leagues"	N/A	£30.55 (£25.46 VAT exempt)	N/A	N/A	£31.45	N/A
Administration Fee (Use of unbooked pitch)	Pitch Fee + £50.00	Pitch Fee + £32.50	N/A	Pitch Fee + £50.00	Pitch Fee + £32.50	N/A
PITCH AND PUTT*						
Per Round	£3.00	£1.95	£1.65	£3.00	£1.95	£1.65
Deposit on equipment (non-VAT)	£5.00	N/A	N/A	£5.00	N/A	N/A
TENNIS*						
Tennis - Season Ticket (April-September)	£46.75	£30.40	£25.70	£48.00	£31.20	£26.40
Tennis - Season Ticket (October-March)	£26.00	£16.90	£14.30	£28.00	£18.20	£15.40
Per Person, Per Hour (3rd and 4th player free)	£3.50	£2.20	£1.90	£3.60	£2.35	£2.00
Per Person, Per Hour (3rd and 4th player free) (Off Peak)	£3.10	£2.00	£1.70	£3.20	£2.10	£1.75
Block booking off peak per court (10 sessions or more booked together)	£2.90	£1.90	£1.60	£3.00	£1.95	£1.65
Tennis Peak times are Weekends/Bank Holidays and after 4.30pm Mon - Fri						
CLIFTON PARK PARKING*						
Up to 1 hour	£0.40	N/A	N/A	£0.50	N/A	N/A
Up to 2 hours	£0.80	N/A	N/A	£1.00	N/A	N/A
Up to 3 hours	£1.30	N/A	N/A	£1.50	N/A	N/A
Up to 4 hours	£3.00	N/A	N/A	£3.00	N/A	N/A
Up to 5 hours	£4.50	N/A	N/A	£4.50	N/A	N/A
All Day	£6.80	N/A	N/A	£6.80	N/A	N/A
OUTDOOR EVENTS (non-VAT)						
Park Hire-Community/Voluntary Grps per hr. per 0.5 Ha or part thereof	£9.50	N/A	N/A	£9.75	N/A	N/A
Park Hire-Community Groups Approved Public Events	Free on application	Free on application	N/A	Free on application	Free on application	N/A

Activity	2012/13	2012/13	2012/13	2013/14	2013/14	2013/14
	Full	Conc/Rothercard	Jnr. Rothercard	Full	Conc/Rothercard	Jnr. Rothercard
Park Hire - Commercial Groups	On application	N/A	N/A	On application	N/A	N/A
Urban Parks Schools Visits						
Guided school visits per pupil per half day	£3.00	N/A	N/A	£3.00	N/A	N/A
Ranger/Officer educational visits to schools per half day	£65.00	N/A	N/A	£65.00	N/A	N/A
COUNTRY PARKS						
THRYBERGH COUNTRY PARK						
FLY FISHING* (includes car parking fee)						
4 hours (2 fish)	£10.50	£8.50	N/A	£11.00	£9.00	N/A
Full day (2 fish)	£13.00	£11.00	N/A	£13.50	£11.50	N/A
Season Permit (2 fish per visit)(1 free child under 16 can be included on Permit but must share catch)	£200.00	£165.00	N/A	£210.00	£175.00	N/A
Season Permit Additional Child (2 fish, 50 visits)	NA	£40.00	N/A	N/A	N/A	N/A
Season Permit (2 fish, 30 visits)	£150.00	N/A	N/A	£155.00	N/A	N/A
Top Up to 30 or 50 visit Season Permit (2 fish, 10 visits)	£50.00	N/A	N/A	N/A	N/A	N/A
New extend season ticket, 10 visits.	£20.00	N/A	N/A	N/A	N/A	N/A
FLOAT TUBING*						
Season Permit Float Tube Launch	£33.00	N/A	N/A	£35.00	N/A	N/A
Day Ticket Float Tube Launch	£3.25	N/A	N/A	£3.50	N/A	N/A
CARAVAN/CAMPING*						
Fishing/Caravan 2 day consecutive package (for 1 person, per unit)	£35.00	N/A	N/A	£40.00	N/A	N/A
Fishing/Caravan 2 day consecutive package additional person	£15.00	N/A	N/A	£17.50	N/A	N/A
Family Tent per night	£12.00	N/A	N/A	£14.00	N/A	N/A
	£1.00	N/A	N/A	N/A	N/A	N/A
Caravans, trailer tents & motorhomes per unit per night	£13.00 (summer) £14.00 (winter)	N/A	N/A	£15.00 (summer) £16.00 (winter)	N/A	N/A
Per extra person (5 yrs of age to 16)	£1(summer) £1.50 (winter)	N/A	N/A	N/A	N/A	N/A
Per extra person over 16 years of age	£2 (summer) £2.50 (winter)	N/A	N/A	N/A	N/A	N/A
Dog	£1.00	N/A	N/A	N/A	N/A	N/A
Awning	£2.00	N/A	N/A	£2.50	N/A	N/A
Additional Vehicles per overnight stay	£3.50	N/A	N/A	£3.50	N/A	N/A
Rally Rate per night	£12.00	N/A	N/A	£13.00	N/A	N/A
Long Stay (up to 21 days)	Full Rate	Full rate		Full rate	Full rate	Full rate
OTHER ACTIVITIES						
School Visits (per pupil)	£2.50	N/A	N/A	£2.50	N/A	N/A
Hire of Multi-purpose Room (1 hour) (non-VAT unless hired for a sporting activity)	£8.00	N/A	N/A	£8.20	N/A	N/A
CAR PARKING*						
All Year Round per day	£0.80	N/A	N/A	£1.00	N/A	N/A
Minibus Day Rate	£1.70	N/A	N/A	£2.00	N/A	N/A
Car Parking - Season Ticket	£30.00	N/A	N/A	£40.00	N/A	N/A
Park and Shower - Season Ticket	£40.00	N/A	N/A	£50.00	N/A	N/A
Scooter hire 2hrs				£2.00	N/A	N/A
ULLEY COUNTRY PARK						
COARSE FISHING*						
Season Ticket	£60.00	N/A	N/A	£60.00	N/A	N/A

	2012/13	2012/13	2012/13	2013/14	2013/14	2013/14
Activity	Full	Conc/Rothercard	Jnr. Rothercard	Full	Conc/Rothercard	Jnr. Rothercard
Day Ticket Full	£4.00	N/A	N/A	£4.00	N/A	N/A
OTHER ACTIVITIES						
Hire of Multi-purpose Room (1 Hour) (Category C) (non-VAT unless hired for a sporting activity)	£16.50	N/A	N/A	£17.00	N/A	N/A
School Visits (per pupil)	£2.50	N/A	N/A	£2.50	N/A	N/A
CAR PARKING*						
Car Parking	£0.70	N/A	N/A	£0.80	N/A	N/A
Car Parking - Season Ticket	£30.00	N/A	N/A	£40.00	N/A	N/A
HERRINGTHORPE ATHLETICS STADIUM*						
Arena Hire full or half day	Price on application	Price on application	N/A	Price on application	Price on application	N/A
Athletics	£3.15	£2.30	£1.75	£3.25	£2.35	£1.80
Season Ticket	£135.00	£90.00	NN	£160.00	£110.00	£80.00
Season Ticket - Family	£290.00	£195.00	N/A	£345.00	£230.00	N/A
Season Ticket - Summer (individual only) April to September	£90.00	£60.00	£43.00	£105.00	£70.00	£50.00
Season Ticket - Winter (individual only) October to March	£60.00	£40.00	£30.00	£70.00	£50.00	£35.00
Regular bookings that meet criteria - exempt VAT:						
Track Centre Pitch	£78.00(£65.00 VAT exempt)	N/A	N/A	£79.95 (£66.62 VAT exempt)	N/A	N/A
Track Centre Pitch with lights	£105.00(£87.50 VAT exempt)	N/A	N/A	£108.00 (£90.00 VAT free)	N/A	N/A
Single 5-a-side Pitch	£30.00(£25.00 VAT exempt)	N/A	N/A	£31.00(£25.83 VAT free)	N/A	N/A
Single 5-a-side Pitch with lights	£40.00(£33.34 VAT exempt)	N/A	N/A	£41.00 (£34.17 VAT free)	N/A	N/A
Admission of athletics/events spectators (chargeable events only)	£0.80	N/A	£0.80	£0.85	N/A	N/A
Children's Activities (variable) (exempt VAT)	£1.00	N/A	N/A	£1.05	N/A	N/A
Walking/Jogging	£1.50	£1.20	£1.20	£1.55	£1.25	£1.25
Multi-sports	N/A	£2.90	£2.10	N/A	£3.00	£2.15
Rockets	N/A	£2.60 for 1½ hours	£2.10 for 1 hour	N/A	£2.70 for 1½ hours	£2.15 for 1 hour
Fitness Activities e.g. Yoga/Aerobics	£2.50	£2.30	N/A	£2.60	£2.40	N/A
Courses	£3.60	£2.90	£2.10	£3.70	£3.00	£2.15
School Visits (per pupil)	N/A	£2.30	£1.75	N/A	£2.35	£1.80
Birthday Party	Price on application	Price on application	N/A	Price on application	Price on application	N/A
Training/Meeting Room (Category D) per hour	£8.00	N/A	N/A	£8.20	N/A	N/A
Training/Meeting Room (Category D) per hour with refreshments	£16.00	N/A	N/A	£16.40	N/A	N/A
Training/Meeting Room (Category D) per hour commercial rate	£16.00	N/A	N/A	£16.40	N/A	N/A
Training/Meeting Room (Category D) per hour commercial rate with refreshments	£22.00	N/A	N/A	£22.55	N/A	N/A
Overhead Projector per hour	£5.20	N/A	N/A	£5.30	N/A	N/A
Flip Chart Stand including Pad per session	£6.25	N/A	N/A	£6.40	N/A	N/A
Powerpoint Projector per hour	£6.25	N/A	N/A	£6.40	N/A	N/A
Laptop per hour	£6.25	N/A	N/A	£6.40	N/A	N/A
Athletics open meeting entry	£6.00 (advance entry)	£7.00 (On day entry)	N/A	£6.00 (advance entry)	£7.00 (On day entry)	N/A
Athletics open meeting extra events	£1.50 (advance entry)	£2.00 (On day entry)	N/A	£1.50 (advance entry)	£2.00 (On day entry)	N/A

Activity	2012/13	2012/13	2012/13	2013/14	2013/14	2013/14
	Full	Conc/Rothercard	Jnr. Rothercard	Full	Conc/Rothercard	Jnr. Rothercard
Equipment Hire:						
Ropes and Pins per 100m per day	£5.30	N/A	N/A	£5.45	N/A	N/A
Tables per table per day	£1.60	N/A	N/A	£1.65	N/A	N/A
Bunting	£0.70	N/A	N/A	£0.75	N/A	N/A
Loud Hailer per event	£6.40	N/A	N/A	£6.60	N/A	N/A
Equipment Hire (general items)	£1.05	N/A	£1.00	£1.10	N/A	N/A
Deposit on equipment (non-VAT)	£5.00	£3.50	N/A	£5.00	£3.50	N/A
Cancellation of Room/Hall bookings:						
Charge for room booking cancelled on day	100%	100%	100%	100%	100%	100%
Charge for room booking cancelled within the week	80%	80%	80%	80%	80%	80%
Charge for room booking cancelled within the month	50%	50%	50%	50%	50%	50%
ROTHER VALLEY COUNTRY PARK						
WATERSPORTS (from 16th February 2013)						
Double Handed Dinghies (per 90 minutes)	£14.50	£9.00	£8.00	£15.00	£9.50	£8.40
Single Handed Dinghies (per 90 minutes)	£10.80	£6.80	£5.70	£11.20	£7.10	£6.00
Windsurfer (per 90 minutes)	£10.30	£6.30	£5.10	£10.70	£6.50	£5.30
Canadian Canoe (per 90 minutes)	£11.50	£7.50	£6.30	£12.00	£8.00	£6.50
Canadian Canoe (per 60 minutes)	N/A	N/A	N/A	£10.00	£8.00	£5.50
Kayak Canoe (per 90 minutes)	£9.10	£5.80	£4.60	£9.50	£6.00	£5.00
Kayak Canoe (per 60 minutes)	N/A	N/A	N/A	£8.00	£6.00	£4.50
Open Canoe (per 90 minutes)	£9.10	£5.80	£4.60	£9.50	£6.00	£5.00
Open Canoe (per 60 minutes)	N/A	N/A	N/A	£8.00	£6.00	£4.50
Topo Due Canoe (per 90 minutes)	£10.40	£7.00	£5.70	£11.00	£7.30	£6.00
Topo Due Canoe (per 60 minutes)	N/A	N/A	N/A	£9.00	£7.00	£5.00
Rowing Boat (per 30 minutes)	£8.10	N/A	N/A	£8.50	N/A	N/A
Pedal Boat (per 30 minutes)	£8.10	N/A	N/A	£8.50	N/A	N/A
Wet Suit (per 90 minutes)	£5.60	£4.00	N/A	£5.80	£4.20	N/A
Wet Suit (per day)	£11.20	£8.00	N/A	£11.60	£8.40	N/A
Buoyancy Aid (per day)	£7.50	£5.00	N/A	£8.00	£5.20	N/A
Rafting Sets	£40.00	N/A	N/A			
Instructor /Supervisor (1:1 90 min lesson in any activity, cost now includes equipment)	£47.50	N/A	N/A	£60.00	N/A	N/A
Locker Tokens	£0.50	N/A	N/A	£0.50	N/A	N/A
POWERBOAT HIRE * (from 16th February 2013)						
Powerboat including fuel (per day) 4-8 hours	£300.00	N/A	N/A	£320.00	N/A	N/A
Powerboat including fuel (per half day) 0-4 hours	£150.00	N/A	N/A	£160.00	N/A	N/A
Powerboat including Driver 0 - 4 hours	£425.00	N/A	N/A	£445.00	N/A	N/A
Powerboat including Driver 0 - 8 hours	£540.00	N/A	N/A	£550.00	N/A	N/A
LAUNCH FEES (from 16th February 2013)						
Private Launch - Per Day	£8.00	£5.50	N/A	£8.30	£5.70	N/A
Private Launch (within 3 hours of closure)	£5.00	£3.50	N/A	£5.20	£3.70	N/A
6 Month Private Launch Saver - Incl. Car Parking Fee	£149.00	£118.00	N/A	£155.00	£125.00	N/A
10 Month Private Launch Saver - Incl. Car Parking Fee						
Storage & Launch Saver (launch1/3/10 to 19/12/10, 12 month storage)inc C/P	£295.00	N/A	N/A	£305.00	N/A	N/A

	2012/13	2012/13	2012/13	2013/14	2013/14	2013/14
Activity	Full	Conc/Rothercard	Jnr. Rothercard	Full	Conc/Rothercard	Jnr. Rothercard
1 Month Private Launch Saver	£28.50	N/A	N/A	£30.00	N/A	N/A
6 Months Jet Ski Launch Pass	£155.00	N/A	N/A	£162.50	N/A	N/A
1 Month Jet Ski Launch Pass (min. of 6 months to be purchased first)	£41.50	N/A	N/A	£43.50	N/A	N/A
CRAFT STORAGE * (from 16th February 2013)						
Boats per year - to include car parking fee	£170.00	N/A	N/A	£180.00	N/A	N/A
CYCLE HIRE * (From 16th February 2013)						
Cycle Hire Deposit (per cycle)	£5.00	N/A	N/A	£5.00	N/A	N/A
Cycle Hire Deposit (per group of over 6 people)	£30.00	N/A	N/A	£30.00	N/A	N/A
Cycle Hire (per hour)	£5.20	£4.50	N/A	£5.50	£4.70	N/A
Cycle Hire 2 hour	£8.30	£7.30	N/A	£8.50	£7.60	N/A
Cycle Trailers (per hour)	£4.00	N/A	N/A	£4.20	N/A	N/A
Cycle Trailers 2 hours	£6.70	N/A	N/A	£7.00	N/A	N/A
Dino Cycle	£13.50	N/A	N/A	£14.00	N/A	N/A
Dino Cycle Trailer	£8.00	N/A	N/A	£8.30	N/A	N/A
LAKE HIRE (from 16th February 2013)						
Summer (March - Sept) - All Day Lake Hire						
Sole use of Main Lake	£2,750.00	N/A	N/A	£2,850.00	N/A	N/A
Partial use of Main Lake	£850.00	N/A	N/A	£890.00	N/A	N/A
Hire of Northern Lake	£700.00	N/A	N/A	£730.00	N/A	N/A
<u>Lake charges do not include equipment</u>						
Winter (October - February) - All Day Lake Hire						
Sole use of Main Lake	£950.00	N/A	N/A	£1,000.00	N/A	N/A
Partial use of Main Lake	£475.00	N/A	N/A	£500.00	N/A	N/A
Hire of Northern Lake	£425.00	N/A	N/A	£450.00	N/A	N/A
<u>Lake charges do not include equipment</u>						
MODEL BOATING *						
Model Boating Season Ticket *	£3.50	£2.50	N/A	£3.60	£2.60	N/A
MISCELLANEOUS						
Powercraft Engine Test (per 30 minutes - from 16th February 2013)	£30.00	N/A	N/A	£31.00	N/A	N/A
Diving Lake (per diver - from 16th February 2013)	£8.00	N/A	N/A	£8.50	N/A	N/A
Windsurf Harness Hire (from 16th February 2013)	£6.00	N/A	N/A	£6.30	N/A	N/A
Spraydecks (from 16th February 2013)	£6.00	N/A	N/A	£6.30	N/A	N/A
Meeting/Board Room Hire per day	£100.00	N/A	N/A	£105.00	N/A	N/A
Meeting/Board Room Hire (per hour)	£25.00	N/A	N/A	£26.00	N/A	N/A
Flip Chart Hire (on site only) per day	£12.00	N/A	N/A	£12.50	N/A	N/A
P.A. Caravan (per day (on site only)	£55.00	N/A	N/A	£57.50	N/A	N/A
Craft Stalls Casual Use (per day)	£80.00	N/A	N/A	£84.00	N/A	N/A
Craft Stalls Casual Use (per weekend)	£110.00	N/A	N/A	£115.00	N/A	N/A
Rotherham School Visits	£3.50	N/A	N/A	£3.50	N/A	N/A
School Visits (per pupil)	£3.50	N/A	N/A	£3.50	N/A	N/A
Lecture (by Ranger Staff on site) per hour (non-vat)	£80.00	N/A	N/A	£85.00	N/A	N/A
Events Fee	£250.00	N/A	N/A	£300.00	N/A	N/A
Orienteering Maps * (from 16th February 2013)	£2.00	N/A	N/A	£2.10	N/A	N/A

	2012/13	2012/13	2012/13	2013/14	2013/14	2013/14
Activity	Full	Conc/Rothercard	Jnr. Rothercard	Full	Conc/Rothercard	Jnr. Rothercard
CARAVAN AND CAMPING *						
Caravan - Overnight (Organised events only)	£8.50	N/A	N/A	£9.00	N/A	N/A
Tents - Overnight (Organised events only)	£6.50	N/A	N/A	£7.00	N/A	N/A
Caravans and Tents (Daytime only)				£3.50	N/A	N/A
COURSE FISHING						
Season ticket (ticket to expire at end of March)	£58.00	£38.00	N/A	£60.00	£40.00	N/A
Per Day	£4.20	£3.20	N/A	£4.40	£3.30	N/A
Match - Per Peg	£4.20	£3.20	N/A	£4.40	£3.30	N/A
CAR PARKING						
Car Parking (over 3 hours)	£3.50	N/A	N/A	£3.50	N/A	N/A
Car Parking (within 3 hours of closure)		N/A	N/A	£3.00	N/A	N/A
Car Parking - Orange / Blue Disabled Badge Holders	£2.00	N/A	N/A	£2.00	N/A	N/A
Car Parking - Season Ticket:						
Purchased in April to June	£70.00	N/A	N/A	£72.50	N/A	N/A
Purchased in July to September	£50.00	N/A	N/A	£52.00	N/A	N/A
Purchased in October to December	£25.00	N/A	N/A	£26.00	N/A	N/A
Purchased in January to March	£14.00	N/A	N/A	£14.50	N/A	N/A

ROTHERHAM BOROUGH COUNCIL – REPORT TO MEMBERS
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1. Meeting:	Cabinet Member for Culture and Tourism
2. Date:	15th January 2013
3. Title:	Protection of Freedoms Act 2012 – Removal of time restrictions for marriages and civil partnerships.
4. Programme Area:	Environment and Development Services

5. Summary

This report details legislative changes, which came into force on 1st October, 2012 permitting local authorities, who wish to do so, to extend the times during which they offer marriages and civil partnerships.

It recommends a change to the current level of service delivery along with proposals for appropriate fees.

Consultation has taken place with staff, customers and stakeholders.

6. Recommendations

That Cabinet Member:-

1. Approves the extension of service delivery as detailed in this report;
2. Approves fees for the service on a cost recovery basis as detailed in this report.

7. Proposals and Details

Background

Up to 1st of October 2102 legislation stated that Marriages and Civil Partnerships could take place only between the hours of 8:00 and 18:00. The Protection of Freedoms Act has effectively removed this time restriction.

The change in legislation is permissive, not mandatory, meaning each local authority may choose to extend the hours during which its Registration Service delivers marriages and civil partnerships. The council is also free to determine the scope of any additional service provision arising from the change.

At the present time no benchmarking data is available.

Following consultation with customers, stakeholders and staff, it is proposed to extend the times of service delivery as follows with immediate effect:

Current service provision

Rotherham Town Hall

10:00 - 15:30 Monday to Friday
10:00 - 14:30 Saturdays from October to April
10:00 - 16:30 Saturdays from May to September

Approved Venues

10:00 - 15:30 Monday to Friday
12:00 - 16:30 Saturdays, Sundays and Bank Holidays

Proposed service provision

Rotherham Town Hall

No change to existing service provision

Approved Venues

10:00 - 15:30 Monday to Friday
12:00 - 20:00 Saturdays
12:00 - 16:30 Sundays
12:00 - 20:00 Bank Holidays (excluding Good Friday, Christmas Day, Boxing Day and New Years Day).

Service delivery is dependent upon staffing being available. Saturday is the most popular day for ceremonies and the one most likely to attract out of hours requests. Sunday ceremonies are less popular and requests are unlikely.

8. Finance

Extending service provision could not be met from existing resource. Casual Registration Officers would need to be recruited to cover additional service delivery.

Requests are likely to be infrequent therefore casual staff would require much more training than is usual to maintain skills.

Ongoing costs would be met providing fees were charged on a cost recovery basis. In order to deliver on a cost recover basis the proposed fees are as follows:

Marriage and Civil Partnership

Existing fee

£230.00 (fee subject to review) Saturday/Sunday up to 18:00 hours

£305.00 (fee subject to review) Bank Holiday up to 18:00 hours

Proposed fee

Increase in service hours Saturday/Bank Holiday 18:00 – 20:00

Saturday

Cost Recovery	439.29
VAT	87.86
Total	527.15
Proposed Fee	£530.00

Bank Holidays

Cost Recovery	578.53
VAT	115.71
Total	694.24
Proposed Fee	£695.00

Naming Ceremony/Renewal of Vows Ceremony

Existing Fee

£150 (fee subject to review) Saturday/Sunday/Bank Holiday up to 18:00 hours

Proposed Fee

Increase in service hours Saturday/Bank Holiday 18:00 – 20:00

Saturday

Fee	395.52
VAT	78.70
Total	472.22
Proposed Fee	£475.00

Bank Holidays

Fee	517.51
VAT	103.50
Total	621.01
Proposed Fee	£620.00

9. Risks and Uncertainties

Dependencies

Caretakers would need to be available for registration staff to collect and return registers to Riverside House out of normal business hours.

Risk

Health and safety may be an issue as staff must collect registers from the Registration Service repository in Riverside house before ceremonies and return them after ceremonies.

Hotels licensed for marriages have expressed concern regarding alcohol consumption if ceremonies were held any later than at present, in particular after 20:00.

Couples with a limited budget tend to opt for ceremonies at the Town Hall. The additional cost attributed to extending service provision is likely to deter couples from booking the venue outside of normal business hours.

10. Policy and Performance Agenda Implications

As an extended service could not be delivered from existing resource there would be an impact on performance when experienced staff were removed from the service to deliver training to casual staff.

The law is permissive and therefore the council could review service delivery in relation to the Act at any time.

11. Background Papers and Consultation

Background Papers

Protection of Freedoms Act 2012

Consultation

Stakeholders

Letters were sent to all venues that hold a licence for civil marriages explaining the change in legislation. Venues were asked whether they would wish to extend the times for which they offer marriages/civil partnerships.

There are 9 licensed venues in Rotherham in addition to Rotherham Town Hall. One venue stated a preference to offer ceremonies up to 20:00 7 days a week. One venue stated a preference to offer ceremonies 24 hours a day 7 days a week. Two venues stated they did not wish to change existing arrangements. Five failed to return the questionnaire.

Customers

All couples wishing to marry/form a civil partnership must give notice (legal preliminaries); it is at this stage that ceremony bookings are confirmed. Customers giving notice of marriage/civil partnership in the period 20th August 2012 to 31st August 2012 were asked if, given the choice, would they like their ceremony to take place before 8:00 or after 18:00.

In this period 24 couples gave notice

13 couples said they would not wish to marry before 8am or after 6pm.

1 couple said they would prefer to marry between 7-8pm, however they have booked a venue that stated it would not wish to offer ceremonies after 16:30.

1 couple was marrying abroad.

9 couples failed to respond.

Staff

All staff were asked to comment.

1 would be happy to attend ceremonies after 18:00 if not required to work normal office hours on the days when working after 18:00 but would not wish to work before 8:00.

All others expressed a preference not to attend ceremonies before 8:00 or after 18:00 on any day.

12. Contact Name

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